

CODE OF CONDUCT

FOR PUBLIC OFFICERS INVOLVED WITH PROCUREMENT



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Part XI, Section 57, Sub-Section (2) of the Public Procurement Act, 2007 provides that all Public Officers involved in Public Procurement must be governed by principles of honesty, accountability, transparency, fairness and equity and shall by Sub-Section (3) of the same Section subscribe to an oath.

All Public Officers are therefore expected to perform their duties in strict compliance with the following Code of Conduct:

- (1) They shall wear their identity cards at all times while executing their functions.
- (2) They shall comply with lawful directives issued by the Accounting Officer, Chairperson of the Tenders Board or any relevant authority or its representative.
- (3) Public Officers shall not grant press interviews or comments on any procurement proceedings unless where it is essential and with the approval of the Accounting Officer or Chairperson of the Tenders Board.
- (4) No Public Officer shall wear any apparel which:
 - (a) Reflects affiliation with a Bidder or Service Provider partaking in the procurement proceedings.
 - (b) In any way canvasses for a Bidder or Service Provider to win the procurement proceedings.
- (5) No Public Officer shall participate in any function or activity that could lead to the perception of a leaning or being favourably disposed towards a Bidder or Service Provider.

- (6) A Public Officer shall not accept any gift, offer of employment, favour or any other benefit, item or service that can be quantified in monetary terms from any Bidder, Service Provider, or any person involved in the procurement proceedings.
- (7) Public Officers shall display strict impartiality in the course of discharging their duties in the procurement proceedings and shall at no time indicate or express any statement capable of public incitement.
- (8) Public Officers shall desist from doing anything that compromises the integrity of the procurement proceeding.
- (9) A Public Officer shall decline in serving in a procurement process if any of the Bidders or Service Providers engaged in the procurement proceedings is related to him by blood, marriage or grant relationship or where the success of a particular Bidder or Service Provider in the proceedings will confer a pecuniary or other advantage on him.
- (10) Public Officers shall not create a source of personal or organizational revenue or advantage by inordinately using public knowledge which comes to him in the course of discharging his duties.
- (11) All Public Officers shall take reasonable steps to be factual and substantiate information to be used in their procurement report.
- (12) A breach of this Code of Ethics may amount to a violation of the Public Procurement Act 2007.

OATH OF ALLEGIANCE FOR PUBLIC OFFICERS
INVOLVED WITH PROCUREMENT

I..... do solemnly swear/affirm that I will in the discharge of my duties be governed at all times by the principles of honesty, accountability, transparency, fairness and equity. I will use the best of my abilities and endeavours to discharge my responsibilities in a way and manner that promotes the objectives of the Public Procurement Act 2007, and policies and regulations made there under the constitution of the Federal Republic of Nigeria 1999 and other laws in that regard, that I shall not take advantage of any information that comes to me for any personal gain or extort money or blackmail a party/bidder of the procurement proceedings.

So help me God.

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So help me God.

Name: _____

Designation: _____ Agency: _____

Signature: _____ Date: _____